

**Format to be submitted by listed entity on quarterly basis**

1. Name of Listed Entity - %companyName%
2. Quarter ending - %quarterEnded%

**i. Composition Of Board Of Director**

| Title (Mr./Ms) | Name of the Director     | DIN      | PAN        | Category (Chairperson /Executive/ Non-Executive/ Independent/ Nominee) | Sub Category | Initial Date of Appointment | Date of Appointment | Tenure | Date of Birth | Whether special resolution passed? | Date of passing special resolution | No. of Directorship in listed entities including this listed entity | No of Independent Directorship in listed entities including this listed entity | No of memberships in Audit/ Stakeholder Committee(s) including this listed entity | No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity | Members hip in Committees of the Company |
|----------------|--------------------------|----------|------------|--|--------------|-----------------------------|---------------------|--------|---------------|------------------------------------|------------------------------------|---|--|---|--|--|
| Mr.            | Shreevallabh G. Kabra    | 00015415 | AADPK1304L | C,ED   | MD           | 21-Oct-1982                 | 01-Apr-2019         |        | 12-Feb-1937   | NA                                 |                                    | 2   | 0  | 2   | 0  | SC                                       |
| Mr.            | Satyanarayan G. Kabra    | 00015930 | AADPK1303P | NED  |              | 21-Oct-1982                 | 01-Jul-2018         |        | 09-Jan-1944   | Yes                                | 10-Aug-2018                        | 2   | 0  | 2   | 0  |  |
| Mr.            | Anand Shreevallabh Kabra | 00016010 | AADPK0738N | ED   | MD           | 19-Jun-2003                 | 01-Aug-2018         |        | 16-Sep-1974   | NA                                 |                                    | 1   | 0  | 1   | 0  | SC                                       |
| Mrs.           | Ekta A. Kabra            | 07088898 | AHCPK0391F | ED   |              | 16-May-2017                 | 01-Aug-2017         |        | 24-Jul-1976   | NA                                 |                                    | 1   | 0  | 0   | 0  |  |
| Mr.            | Mahaveer Prasad Taparia  | 00112461 | AABPT0643D | ID   |              | 31-Mar-1989                 | 09-Sep-2019         | 24     | 22-Oct-1937   | Yes                                | 31-Jul-2019                        | 3   | 1  | 1   | 1  | NRC                                      |
| Mr.            | Yagneshkumar B Desai     | 00021202 | AAEPD3535D | ID   |              | 19-Oct-2002                 | 09-Sep-2019         | 24     | 14-Apr-1941   | Yes                                | 31-Jul-2019                        | 1   | 1  | 1   | 1  | AC,NRC                                   |
| Mr.            | Nihalchand C. Chauhan    | 00021782 | AAFPC6441A | ID   |              | 21-Jan-2006                 | 09-Sep-2019         | 24     | 20-Nov-1935   | Yes                                | 31-Jul-2019                        | 1   | 1  | 1   | 0  | AC,NRC                                   |
| Mr.            | Bajranglal Bagra         | 00090596 | ACPPB8274J | ID   |              | 07-Nov-2014                 | 27-Aug-2020         | 60     | 21-Nov-1954   | Yes                                | 15-Sep-2020                        | 2   | 2  | 2   | 2  | AC,SC                                    |
| Mr.            | Boman Moradian           | 00242123 | AAFPM4083N | ID   |              | 16-May-2017                 | 16-May-2017         | 60     | 13-Nov-1950   | NA                                 |                                    | 2   | 2  | 3   | 0  | AC                                       |
| Mrs.           | Chitra Andrade           | 08090478 | AAFPA4832M | ID   |              | 05-Mar-2021                 | 05-Mar-2021         | 60     | 02-Jun-1962   | NA                                 |                                    | 1   | 1  | 1   | 0  |  |

|   |     |
|---|-----|
| Company Remarks                             |     |
| Whether Permanent chairperson appointed     | Yes |
| Whether Chairperson is related to MD or CEO | Yes |

**ii. Composition of Committees****a. Audit Committee**

| <i>Sr. No.</i> | <i>Name of the Director</i> | <i>Category</i> | <i>Chairperson/Membership</i> | <i>Appointment Date</i> | <i>Cessation Date</i> |
|----------------|-----------------------------|-----------------|-------------------------------|-------------------------|-----------------------|
| 1              | Yagneshkumar B Desai        | ID              | Chairperson                   | 26-May-2015             |                       |
| 2              | Nihalchand C. Chauhan       | ID              | Member                        | 29-Jul-2008             |                       |
| 3              | Bajranglal Bagra            | ID              | Member                        | 26-May-2015             |                       |
| 4              | Boman Moradian              | ID              | Member                        | 16-May-2017             |                       |

|   |     |
|---|-----|
| Company Remarks                         |     |
| Whether Permanent chairperson appointed | Yes |

**b. Stakeholders Relationship Committee**

| <i>Sr. No.</i> | <i>Name of the Director</i> | <i>Category</i> | <i>Chairperson/Membership</i> | <i>Appointment Date</i> | <i>Cessation Date</i> |
|----------------|-----------------------------|-----------------|-------------------------------|-------------------------|-----------------------|
| 1              | Bajranglal Bagra            | ID              | Chairperson                   | 26-May-2015             |                       |
| 2              | Shreevallabh G. Kabra       | C,ED            | Member                        | 21-May-2014             |                       |
| 3              | Anand Shreevallabh Kabra    | ED              | Member                        | 28-May-2019             |                       |

|   |     |
|---|-----|
| Company Remarks                         |     |
| Whether Permanent chairperson appointed | Yes |

**c. Risk Management Committee**

| <i>Sr. No.</i>                          | <i>Name of the Director</i> | <i>Category</i> | <i>Chairperson/Membership</i> | <i>Appointment Date</i> | <i>Cessation Date</i> |
|---|-----------------------------|-----------------|-------------------------------|-------------------------|-----------------------|
| Company Remarks                         |                             |                 |                               |                         |                       |
| Whether Permanent chairperson appointed |                             |                 |                               |                         |                       |

**d. Nomination and Remuneration Committee**

| <i>Sr. No.</i> | <i>Name of the Director</i> | <i>Category</i> | <i>Chairperson/Membership</i> | <i>Appointment Date</i> | <i>Cessation Date</i> |
|----------------|-----------------------------|-----------------|-------------------------------|-------------------------|-----------------------|
| 1              | Mahaveer Prasad Taparia     | ID              | Chairperson                   | 21-May-2014             |                       |
| 2              | Nihalchand C. Chauhan       | ID              | Member                        | 21-May-2014             |                       |
| 3              | Yagneshkumar B Desai        | ID              | Member                        | 21-May-2014             |                       |

|   |     |
|---|-----|
| Company Remarks                         |     |
| Whether Permanent chairperson appointed | Yes |

iii. **Meeting of Board of Directors**

| Date(s) of Meeting (if any) in the previous quarter | Date(s) of Meeting (if any) in the relevant quarter | Whether requirement of Quorum met | Number of Directors present | Number of Independent Directors present |
|---|---|-----------------------------------|-----------------------------|---|
| 29-Oct-2020   | 21-Jan-2021   | Yes                               | 9                           | 5                                       |

|   |    |
|---|----|
| Company Remarks   |    |
| Maximum gap between any two consecutive (in number of days) | 83 |

iv. **Meeting of Committees**

| Name of the Committee               | Date(s) of meeting during of the committee in the previous quarter | Date(s) of meeting of the committee in the relevant quarter | Whether requirement of Quorum met (Yes/No) | Number of Directors present | Number of independent directors present |
|-------------------------------------|--|---|--|-----------------------------|---|
| Audit Committee                     | 29-Oct-2020  |   | Yes  | 3                           | 3                                       |
| Audit Committee                     |  | 21-Jan-2021   | Yes  | 4                           | 4                                       |
| Stakeholders Relationship Committee |  | 21-Jan-2021   | Yes  | 3                           | 1                                       |

|  |    |
|--|----|
| Company Remarks  |    |
| Maximum gap between any two consecutive (in number of days) [Only for Audit Committee] | 83 |

v. **Related Party Transactions**

| Subject  | Compliance status (Yes/No/NA) | Remark |
|--|-------------------------------|--------|
| Whether prior approval of audit committee obtained   | Yes                           |        |
| Whether shareholder approval obtained for material RPT   | Not Applicable                |        |
| Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee           | Yes                           |        |
| Disclosure of notes on related party transactions and Disclosure of notes of material related party transactions |                               |        |

VI. **Affirmations**

1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
2. The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015
  - a. Audit Committee - **Yes**
  - b. Nomination & remuneration committee - **Yes**
  - c. Stakeholders relationship committee - **Yes**
  - d. Risk management committee (applicable to the top 100 listed entities) - **Not applicable**
3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.- **Yes**
5.
  - a. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. - **Yes**
  - b. Any comments/observations/advice of Board of Directors may be mentioned here:

**Format to be submitted by listed entity at the end of the financial year (for the whole of financial year)**

| <b>I. Disclosure on website in terms of Listing Regulations</b>  |                   |                       |                            |
|--|-------------------|-----------------------|----------------------------|
| <b>Item</b>  | <b>Compliance</b> | <b>Company Remark</b> | <b>Website</b>             |
| As per regulation 46(2) of the LODR:   |                   |                       |                            |
| Details of business  | Yes               |                       | www.kolsite.com            |
| Terms and conditions of appointment of independent directors   | Yes               |                       | www.kolsite.com            |
| Composition of various committees of board of directors  | Yes               |                       | www.kolsite.com            |
| Code of conduct of board of directors and senior management personnel  | Yes               |                       | www.kolsite.com            |
| Details of establishment of vigil mechanism/ Whistle Blower policy   | Yes               |                       | www.kolsite.com            |
| Criteria of making payments to non-executive directors   | Yes               |                       | www.kolsite.com            |
| Policy on dealing with related party transactions  | Yes               |                       | www.kolsite.com            |
| Policy for determining 'material' subsidiaries   | Yes               |                       | www.kolsite.com            |
| Details of familiarization programs imparted to independent directors  | Yes               |                       | www.kolsite.com            |
| <del>Email address for grievance redressal and other relevant details entity who are responsible for assisting and handling investor grievances</del>                                  | <del>Yes</del>    |                       | <del>www.kolsite.com</del> |
| Contact information of the designated officials of the listed entity who are responsible for assisting and handling investor grievances other relevant details                         | Yes               |                       | www.kolsite.com            |
| Financial results  | Yes               |                       | www.kolsite.com            |
| Shareholding pattern   | Yes               |                       | www.kolsite.com            |
| Details of agreements entered into with the media companies and/or their associates  | Not Applicable    |                       |                            |
| Schedule of analyst or institutional investor meet and presentations made by the listed entity to analysts or institutional investors simultaneously with submission to stock exchange | Not Applicable    |                       |                            |
| New name and the old name of the listed entity   | Not               |                       |                            |
| Advertisements as per regulation 47 (1)  | Yes               |                       | www.kolsite.com            |
| Credit rating or revision in credit rating obtained by the entity for all its outstanding instruments obtained   | Yes               |                       | www.kolsite.com            |
| Separate audited financial statements of each subsidiary of the listed entity in respect of a relevant financial year  | Yes               |                       | www.kolsite.com            |
| <b>As per other regulations of the LODR:</b>   |                   |                       |                            |
| Whether company has provided information under separate section on its website as per Regulation 46(2)   | Yes               |                       | www.kolsite.com            |
| Materiality Policy as per Regulation 30  | Yes               |                       | www.kolsite.com            |
| Dividend Distribution policy as per Regulation 43A (as applicable)   | Not               |                       |                            |
| It is certified that these contents on the website of the listed entity are correct.   | Yes               |                       | www.kolsite.com            |

| <b>II Annual Affirmations</b>  |                              |                                      |                       |
|--|------------------------------|--------------------------------------|-----------------------|
| <b>Particulars</b>   | <b>Regulation Number</b>     | <b>Compliance status (Yes/No/NA)</b> | <b>Company Remark</b> |
| <i>Independent director(s) have been appointed in terms of specified criteria of 'independence' and/or 'eligibility'</i> | 16(1)(b) & 25(6)             | Yes                                  |                       |
| <i>Board composition</i>   | 17(1), 17(1A) & 17(1B)       | Yes                                  |                       |
| <i>Meeting of Board of directors</i>   | 17(2)                        | Yes                                  |                       |
| <i>Quorum of Board meeting</i>   | 17(2A)                       | Yes                                  |                       |
| <i>Review of Compliance Reports</i>  | 17(3)                        | Yes                                  |                       |
| <i>Plans for orderly succession for appointments</i>   | 17(4)                        | Yes                                  |                       |
| <i>Code of Conduct</i>   | 17(5)                        | Yes                                  |                       |
| <i>Fees/compensation</i>   | 17(6)                        | Yes                                  |                       |
| <i>Minimum Information</i>   | 17(7)                        | Yes                                  |                       |
| <i>Compliance Certificate</i>  | 17(8)                        | Yes                                  |                       |
| <i>Risk Assessment &amp; Management</i>  | 17(9)                        | Yes                                  |                       |
| <i>Performance Evaluation of Independent Directors</i>   | 17(10)                       | Yes                                  |                       |
| <i>Recommendation of Board</i>   | 17(11)                       | Yes                                  |                       |
| <i>Maximum number of directorship</i>  | 17A                          | Yes                                  |                       |
| <i>Composition of Audit Committee</i>  | 18(1)                        | Yes                                  |                       |
| <i>Meeting of Audit Committee</i>  | 18(2)                        | Yes                                  |                       |
| <i>Composition of nomination &amp; remuneration committee</i>  | 19(1) & (2)                  | Yes                                  |                       |
| <i>Quorum of Nomination and Remuneration Committee meeting</i>   | 19(2A)                       | Yes                                  |                       |
| <i>Meeting of nomination &amp; remuneration committee</i>  | 19(3A)                       | Yes                                  |                       |
| <i>Composition of Stakeholder Relationship Committee</i>   | 20(1), 20(2) and 20(2A)      | Yes                                  |                       |
| <i>Meeting of stakeholder relationship committee</i>   | 20(3A)                       | Yes                                  |                       |
| <i>Composition and role of risk management committee</i>   | 21(1),(2),(3),(4)            | Not Applicable                       |                       |
| <i>Meeting of Risk Management Committee</i>  | 22                           | Not Applicable                       |                       |
| <i>Vigil Mechanism</i>   | 22                           | Yes                                  |                       |
| <i>Policy for related party Transaction</i>  | 23(1),(1A),(5),(6),(7) & (8) | Yes                                  |                       |
| <i>Prior or Omnibus approval of Audit Committee for all related party transactions</i>                                   | 23(2), (3)                   | Yes                                  |                       |
| <i>Approval for material related party transactions</i>  | 23(4)                        | Not Applicable                       |                       |
| <i>Disclosure of related party transactions on consolidated basis</i>  | 23(9)                        | Yes                                  |                       |
| <i>Composition of Board of Directors of unlisted material Subsidiary</i>   | 24(1)                        | Not Applicable                       |                       |
| <i>Other Corporate Governance requirements with respect to subsidiary of listed entity</i>                               | 24(2),(3),(4),(5) & (6)      | Yes                                  |                       |
| <i>Annual Secretarial Compliance Report</i>  | 24(A)                        | Yes                                  |                       |
| <i>Alternate Director to Independent Director</i>  | 25(1)                        | Not Applicable                       |                       |
| <i>Maximum Tenure</i>  | 25(2)                        | Yes                                  |                       |
| <i>Meeting of independent directors</i>  | 25(3) & (4)                  | Yes                                  |                       |
| <i>Familiarization of independent directors</i>  | 25(7)                        | Yes                                  |                       |

|  |               |     |  |
|--|---------------|-----|--|
| <i>Declaration from Independent Director</i>   | 25(8) & (9)   | Yes |  |
| <i>D &amp; O Insurance for Independent Directors</i>   | 25(10)        | Yes |  |
| <i>Memberships in Committees</i>   | 26(1)         | Yes |  |
| <i>Affirmation with compliance to code of conduct from members of Board of Directors and Senior management personnel</i> | 26(3)         | Yes |  |
| <i>Disclosure of Shareholding by Non- Executive Directors</i>  | 26(4)         | Yes |  |
| <i>Policy with respect to Obligations of directors and senior management</i>   | 26(2) & 26(5) | Yes |  |

|                          |  |
|--------------------------|--|
| <b>Other Information</b> |  |
|--------------------------|--|

**III Affirmations:**

The Listed Entity has approved Material Subsidiary Policy and the Corporate Governance requirements with respect to subsidiary of Listed Entity have been complied. - **Yes**

|                          |  |
|--------------------------|--|
| <b>Other Information</b> |  |
|--------------------------|--|

**Name** : Arya K Chachad  
**Designation** : Company Secretary & Compliance Officer